

City Hall
4:30 PM
500 South 4th Ave.
Brighton, CO 80601

General Information:
Office: 303-655-8747
ajanes@brightonco.gov

Authority Members

Chairman
Kevin Kildow

Vice-Chairman
Candace Werth

Treasurer
Janet Hepp-Struck

Past –Chair
Rich Gonzales

Commissioners
Barbara Lambert
Wayne Scott
Dave Rose
Don Rowe

City Council
Greg Mills

Alternate
Mark Rawlings



BRIGHTON URBAN RENEWAL AUTHORITY
City Hall 500 South 4th Avenue Brighton, CO 80601

Executive Committee Meeting
April 18, 2018
4:00 PM

A G E N D A

Please Note: Executive Committee Meetings and Study Sessions are open to the public, and individuals are welcome to attend and observe. However, these briefings are not intended to be interactive with the audience, as this time is set aside for Urban Renewal Authority Commissioners to receive information, make inquiries, and provide Staff with informal feedback.

EXECUTIVE COMMITTEE

1. OPENING MEETING
2. REVIEW OF THE APRIL 18, 2018 BURA REGULAR MEETING AGENDA
3. ADJOURN

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BRIGHTON URBAN RENEWAL AUTHORITY
City Hall 500 South 4th Avenue Brighton, CO 80601

Regular Meeting
April 18, 2018
4:30 PM

Authority Members

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Mark Rawlings

A G E N D A

1. **CALL TO ORDER:**
2. **PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **SEATING OF THE ALTERNATE:**
5. **APPROVAL OF THE URA MEETING AGENDA:**
Recommended motion "...to approve the April 18, 2018 Regular Meeting Agenda."
6. **APPROVAL OF THE MARCH 21, 2018 REGULAR MEETING MINUTES:**
Recommended motion "...to approve the March 21, 2018 Regular Meeting Minutes."
7. **COMMUNICATIONS FROM THE CHAIRMAN AND/OR COMMISSIONERS:**
8. **EXECUTIVE DIRECTOR REPORT:** Ryan Johnson
9. **PUBLIC COMMENT:** *Public Comment is reserved for comments on any issues or items pertaining to BURA business except those for which a formal public hearing is scheduled under section 10.*
10. **ACTION ITEMS:**
 1. Resolution No. 0418-18 Approving a resolution for an amendment to the fiscal year 2018 budget and authorizing supplemental appropriations for fiscal year 2018. *Public Hearing*
12. **NEXT BURA MEETING:** **May 16, 2018 BURA REGULAR MEETING
CITY HALL COUNCIL CHAMBERS AT 4:30 PM
500 SOUTH 4TH AVENUE
BRIGHTON, CO 80601**
13. **ADJOURNMENT:**



BRIGHTON URBAN RENEWAL AUTHORITY
500 South 4th Avenue Brighton CO 80601

Regular Meeting Minutes from March 21, 2018

1. CALL TO ORDER:

Chairman Kevin Kildow called the meeting to order at 4:31 p.m.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL:

Commissioners Present: Kevin Kildow, Candace Werth, Janet Hepp-Struck, Richard Gonzales, Barbara Lambert, Wayne Scott, Don Rowe, Greg Mills, and Mark Rawlings

Commissioners Absent: Dave Rose

Staff Present: Ryan Johnson, Alisha Janes, Diane Phin, Michael Martinez, Gary Montoya

Media Present: There was no media present

4. SEATING OF THE ALTERNATE:

Commissioner Don Rowe moved, seconded by Treasurer Janet Hepp-Struck to seat alternate Mark Rawlings.

Vote: Approved by all.

5. APPROVAL OF THE URA MEETING AGENDA:

Treasurer Janet Hepp-Struck moved, seconded by Past Chair Richard Gonzales to approve the March 21, 2018 Regular Meeting Agenda.

Vote: Approved by all.

6. APPROVAL OF THE JANUARY 17, 2018 REGULAR MEETING MINUTES:

Treasurer Janet Hepp-Struck moved, seconded by Past Chair Richard Gonzales to approve the January 17, 2018 BURA Regular Meeting Minutes.

Vote: Approved by all.

7. APPROVAL OF THE FEBRUARY 21, 2018 REGULAR MEETING MINUTES:

Treasurer Janet Hepp-Struck moved, seconded by Past Chair Richard Gonzales to approve the February 21, 2018 BURA Regular Meeting Minutes.

Vote: Approved by all.

8. EXECUTIVE SESSION:

Treasurer Janet Hepp-Struck moved, seconded by Councilmember Greg Mills to move into executive session at 4:36 p.m. for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402 (4)(e) and; to discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. 24-6-402 (4)(a) – South Main Street.

Vote: Approved by all.

The Executive Session was adjourned at 5:54 p.m.

Vote: Approved by all.

There was no action taken in executive session.

9. COMMUNICATIONS FROM THE CHAIRMAN AND/OR COMMISSIONERS:

Commissioner Don Rowe directed a question to the Executive Director Ryan Johnson regarding the progress toward demolition at the Downtown Plaza site.

Executive Director Ryan Johnson informed Commissioner Don Rowe that the next step in the timeline is to put out an RFP for demolition. Initial visible progress on the project is likely to be slowed down by a need to sure up the building prior to demolition. Actual demolition is not likely to occur until late summer.

10. EXECUTIVE DIRECTOR REPORT:

Executive Director Ryan Johnson introduced Alisha Janes, the new Special Assistant to the City Manager. Alisha will be taking over administrative duties for BURA previously assigned to Liliana Treviso. Executive Director Ryan Johnson also thanked Diane Phin for her service to the authority during the interim.

11. PUBLIC COMMENT:

There was no public present.

12. ACTION ITEMS

Executive Director Ryan Johnson presented to the Authority Resolution 0321-18 approving an Agreement for Disposition and Development with Evergreen Devco, Inc. and authorizing the Chairman to execute the Agreement.

Treasurer Janet Hepp-Struck moved, seconded by Past Chair Richard Gonzales to approve Resolution 0321-18 approving an Agreement for Disposition and Development with Evergreen Devco, Inc. and authorizing the Chairman to execute the Agreement.

Vote: Approved by all.

13. NEXT BURA MEETING

APRIL 18, 2018 BURA REGULAR MEETING
CITY HALL COUNCIL CHAMBERS AT 4:30 P.M.
500 SOUTH 4TH AVE.
BRIGHTON, CO 80601

14. ADJOURNMENT

Treasurer Janet Hepp-struck moved, seconded by Past Chair Richard Gonzales to adjourn the BURA Regular meeting at 6:11 p.m.

Vote: Approved by all.



BRIGHTON URBAN RENEWAL AUTHORITY

500 South 4th Avenue

Brighton, CO 806601

303-655-2066

www.brightonura.org

Memo

To: Kevin Kildow, Chair and BURA Commissioners

Prepared By: Janet Tennant, City of Brighton Assistant Finance Director

Through: Ryan Johnson, Executive Director of Urban Renewal

CC: Adela Thomas, Clerical Assistant

Date: April 5, 2018

Re: 2018 Budget Amendment

PURPOSE:

To amend the 2018 Budget and appropriate various expenditures.

BACKGROUND:

The 2018 BURA budget was passed on October 18, 2017.

The budget amendment presented herein is the second 2018 budget amendment based on review of 2018 BURA transactions that have occurred since the budget was adopted for new and unforeseen expenditures.

Regarding Fund 61, this 2018 budget amendment appropriates amounts for BURA, as follows:

- | | |
|---|-------------|
| 1. Capital—Streetscape Master Plan Implementation
(Project 97008) | \$ (50,000) |
| 2. Contribution to City of Brighton – 2018 Acquisition
269 East Bridge | \$ 187,500 |

CRITERIA BY WHICH THE AUTHORITY MUST CONSIDER THE ITEM:

All changes to the adopted budget must be made by a Supplemental Budget Appropriation.

FISCAL IMPACT:

There is money available in Fund 61 to cover the proposed budget amendment.

RECOMMENDATION:

Approve Resolution No. 0418-18 approving an amendment to the fiscal year 2018 budget and authorize supplemental appropriations for fiscal year 2018.

ALTERNATIVES FOR CONSIDERATION:

Approve the budget amendments as presented, amend or deny.

ATTACHMENTS:

Proposed Budget Resolution
Legal Notice Posting

BRIGHTON URBAN RENEWAL AUTHORITY

**A RESOLUTION APPROVING AN AMENDMENT TO THE FISCAL
YEAR 2018 BUDGET AND AUTHORIZING SUPPLEMENTAL
APPROPRIATIONS FOR FISCAL YEAR 2018**

RESOLUTION NO. 0418-18

WHEREAS, the Brighton Urban Renewal Authority ("BURA") adopted its budget for fiscal year 2018 on or about October 18, 2017;

WHEREAS, pursuant to the Local Government Budget Law of Colorado, C.R.S. § 29-1-101, *et seq.*, BURA may amend a previously adopted budget;

WHEREAS, the BURA Board of Commissioners finds that an adjustment to the 2018 fiscal year budget is necessary and could not have been reasonably foreseen at the time of the adoption of the 2018 budget; and

WHEREAS, on April 18, 2018, the BURA Board of Commissioners held a properly-noticed public hearing on the proposed amendment to the fiscal year 2018 budget and interested persons were given an opportunity to register objections.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Brighton Urban Renewal Authority as follows:

Section 1. The amendment to the BURA budget for fiscal year 2018, as described in **Exhibit A**, attached hereto and incorporated herein by this reference, is hereby approved and adopted.

Section 2. The appropriations to the various funds, offices, departments, commissions, boards, and other spending agencies for fiscal year 2018, as described in **Exhibit A**, are hereby authorized.

Section 3. The Executive Director is hereby directed to file an original or certified copy of this Resolution with the Division of Local Governments in the Department of Local Affairs.

ADOPTED this 18th day of April 2018.

**BRIGHTON URBAN RENEWAL
AUTHORITY**

Kevin Kildow, Chair

ATTEST:

Ryan Johnson, Executive Director

EXHIBIT A
2018 BUDGET AMENDMENTS

The Urban Renewal Authority Fund and accounts shall be amended for fiscal year 2018 as follows:

Revenues:

CORE BURA (Fund 61)	
Use of Fund Balance	\$ 137,500
Total Revenues	<u><u>\$ 137,500</u></u>

Expenditures:

CORE BURA (Fund 61)	
Capital--Streetscape Master Plan Implementation (Project 97008)	\$ (50,000)
Contribution to City of Brighton - 2018 Acquisition 269 East Bridge Street	<u>187,500</u>
	<u>137,500</u>
Total Expenditures	<u><u>\$ 137,500</u></u>

**PROOF OF PUBLICATION
BRIGHTON STANDARD BLADE
ADAMS COUNTY
STATE OF COLORADO**

I, Beth Potter, do solemnly swear that I am the Publisher of the **Brighton Standard Blade** the same is a weekly newspaper printed and published in the County of Adams, State of Colorado, and has a general circulation therein; that said newspaper has been published continuously and uninterruptedly in said county of Adams for a period of more than fifty-two consecutive weeks prior to the first publication of the annexed legal notice or advertisement; that said newspaper has been admitted to the United States mails as second-class matter under the provisions of the act of March 3, 1879, or any amendments thereof, and that said newspaper is a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado. That the annexed legal notice or advertisement was published in the regular and entire issue of every number of said weekly newspaper for the period of **ONE consecutive insertion(s)** and that the first publication of said notice was in the issue of newspaper, dated **11th day of April 2018** the last on the **11th day of April 2018**



Publisher, Subscribed and sworn before me,
this **13 day of April, 2018**



Notary Public.

CYNTHIA MARIE FITCH
Notary Public
State of Colorado
Notary ID # 20174043179
My Commission Expires 10-17-2021

**BRIGHTON URBAN RENEWAL
AUTHORITY
NOTICE OF PUBLIC HEARING
ON BUDGET AMENDMENTS FOR
FISCAL YEAR 2018**

NOTICE IS HEREBY GIVEN that the Board of Commissioners of the Brighton Urban Renewal Authority will hold a public hearing on Wednesday, April 18, 2018, beginning at 4:30 p.m., at Brighton City Hall, 500 South 4th Avenue, Brighton, Colorado 80601, or as soon thereafter as the matter may be heard, for the purpose of considering and adopting a proposed budget amendment and supplemental appropriations for the year 2018. Copies of such 2018 budget amendment and supplemental appropriations have been filed in the office of the Executive Director of the Brighton Urban Renewal Authority located at Brighton City Hall, 500 South 4th Avenue, Brighton, Colorado 80601, where the same are open for public inspection. Any interested person may file any objections at any time prior to the final adoption by the Board of Commissioners.

By Order of the Board of
Commissioners
Brighton Urban Renewal Authority
/s/ _____

Published in the Brighton Standard
Blade on April 11, 2018.

#180559