

City Hall
4:30 PM
500 South 4th Ave.
Brighton, CO 80601

General Information:
Office: 303-655-2045
ltrevizo@brightonco.gov

Authority Members

Chairman
Kevin Kildow

Vice-Chairman
Candace Werth

Treasurer
Janet Hepp-Struck

Past –Chair
Rich Gonzales

Commissioners
Barbara Lambert
Wayne Scott
Dave Rose
Don Rowe

City Council
Mark Humbert

Alternates
Mark Rawlings



BRIGHTON URBAN RENEWAL AUTHORITY
City Hall 500 South 4th Avenue Brighton, CO 80601

Executive Committee Meeting
October 18, 2017
4:00 PM

A G E N D A

Please Note: Executive Committee Meetings and Study Sessions are open to the public, and individuals are welcome to attend and observe. However, these briefings are not intended to be interactive with the audience, as this time is set aside for Urban Renewal Authority Commissioners to receive information, make inquiries, and provide Staff with informal feedback.

EXECUTIVE COMMITTEE

1. OPENING MEETING
2. REVIEW OF THE OCTOBER 18, 2017 BURA REGULAR MEETING AGENDA
3. ADJOURN

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BRIGHTON URBAN RENEWAL AUTHORITY
City Hall 500 South 4th Avenue Brighton, CO 80601

Regular Meeting
October 18, 2017
4:30 PM

Authority Members

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A G E N D A

1. **CALL TO ORDER:**
2. **PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **SEATING OF THE ALTERNATES:**
5. **APPROVAL OF THE URA MEETING AGENDA:**
Recommended motion "...to approve the October 18, 2017 Regular Meeting Agenda."
6. **APPROVAL OF THE SEPTEMBER 20, 2017 MEETING MINUTES:**
Recommended motion "...to approve the September 20, 2017 Meeting Minutes."
7. **COMMUNICATIONS FROM THE CHAIRMAN AND/OR COMMISSIONERS:**
8. **EXECUTIVE DIRECTOR REPORT:** Ryan Johnson
9. **PUBLIC COMMENT:** *Public Comment is reserved for comments on any issues or items pertaining to BURA business except those for which a formal public hearing is scheduled under Section 10.*
10. **ACTION ITEMS:**
 1. Resolution No. 1018-17 adopting a budget and making appropriations for the fiscal year 2018 - *Public Hearing*
 2. Motion to cancel November 15, 2017 Regular Meeting
11. **NEXT BURA MEETING:** **NOVEMBER 01, 2017 SPECIAL MEETING
CITY HALL STUDY SESSION AT 4:30 PM
500 SOUTH 4TH AVENUE
BRIGHTON, CO 80601**
12. **ADJOURNMENT:**



BRIGHTON URBAN RENEWAL AUTHORITY
500 South 4th Avenue Brighton CO 80601

Regular Meeting Minutes from September 20, 2017

1. CALL TO ORDER:

Chairman Kevin Kildow called the meeting to order at 4:30 p.m.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL:

Commissioners Present: Kevin Kildow, Candace Werth, Janet Hepp-struck, Wayne Scott, Dave Rose, Mark Humbert, and Dave Rose

Commissioners Absent: Richard Gonzales, Barbara Lambert, and Mark Rawlings

Staff Present: Ryan Johnson, Kendra Carberry, and Lili Trevizo

Media Present: Chad Deutschman, Brighton Blade Newspaper Reporter

4. SWEARING IN OF DON ROWE AND JAN HEPP-STRUCK:

City Clerk Natalie Hoel sworn in Commissioner Don Rowe and Commissioner Janet Hepp-Struck to the Authority.

5. SEATING OF THE ALTERNATES:

There were no alternates present.

6. APPROVAL OF THE URA MEETING AGENDA:

Chairman Kevin Kildow amended the September 20, 2017 by moving item No. 12 to item No. 6a on the meeting agenda.

Vice Chairman Candace Werth moved, seconded by Council Member Mark Humbert to approve the Amended September 20, 2017 Regular Meeting Agenda.

Vote: Approved by all.

7. APPROVAL OF THE AUGUST 16, 2017 MEETING MINUTES:

Commissioner Dave Rose moved, seconded by Council Member Mark Humbert to approve the August 16, 2017 BURA Regular Meeting Minutes.

Vote: Approved by all.

8. ELECTION OF BURA TREASURER:

Chairman Kevin Kildow reappointed Janet Hepp-Struck to be BURA Treasurer.

Commissioner Don Rowe moved, seconded by Vice Chairman Candace Werth to approve the appointment of the Janet Hepp-Struck as BURA Treasurer.

Vote: Approved by all.

9. COMMUNICATIONS FROM THE CHAIRMAN AND/OR COMMISSIONERS:

Commissioner Dave Rose directed a question to Executive Director Ryan Johnson on the Southgate Development moving forward and also why there is no progress on the Adams Crossing Project.

Executive Director Ryan Johnson informed Commissioner Dave Rose that the Southgate Project is a large development consisting of residential and commercial developments. Mr. Johnson stated that the commercial phase is not moving forward and the residential phase is what is moving forward. He also stated that there are many variables that can be hindering the Adams Crossing Project, since there are differences in the scope and complexity of the two developmental projects.

10. EXECUTIVE DIRECTOR REPORT:

Executive Director Ryan Johnson informed the authority of Brighton Business week will be the first week in October.

11. PUBLIC COMMENT:

There was no public present.

12. EXECUTIVE SESSION:

Treasurer Janet Hepp-Struck moved to go into executive session at 4:35 p.m. to discuss the purchase, acquisition, lease, transfer, or sale of real personal, or other property interest under C.R.S. Section 24-6-402 (4)(a); Proposed Oil and Gas Leases. The motion was seconded by Vice Chairman Candace Werth.

Vote: Approved by all.

Treasurer Janet Hepp-Struck moved, seconded by Vice Chairman Candace Werth to adjourn the BURA Executive session at 5:05 p.m.

Vote: Approved by all.

There was no action taken in executive session.

13. ACTION ITEMS

Executive Director Ryan Johnson presented to the authority Resolution 0920-17 approving three oil and gas leases with Grizzly Petroleum Company, LLC, for oil and gas development.

Treasurer Janet Hepp-Struck moved, seconded by Vice Chairman Candace Werth to approve Resolution 0920-17 approving three oil and gas leases with Grizzly Petroleum Company, LLC, for oil and gas development.

Vote: Approved by all.

Executive Director Ryan Johnson presented to the authority Resolution 0920-17A Approving an amendment to the Fiscal year 2017 Budget and Authorizing Supplemental Appropriations for Fiscal Year 2017.

Vice Chairman Candace Werth moved, seconded by Treasurer Janet Hepp-Struck to approve Resolution 0920-17A Approving an amendment to the Fiscal year 2017 Budget and Authorizing Supplemental Appropriations for Fiscal Year 2017.

Vote: Approved on a 6-1 vote.

14. NEXT BURA MEETING

OCTOBER 4, 2017 SPECIAL MEETING
CITY HALL STUDY SESSION AT 4:30 P.M.
500 SOUTH 4TH AVE.
BRIGHTON, CO 80601

15. ADJOURNMENT

Treasurer Janet Hepp-struck moved, seconded by Commissioner Wayne Scott to adjourn the BURA Regular meeting.

Vote: approved by all.

BRIGHTON URBAN RENEWAL AUTHORITY

**A RESOLUTION ADOPTING THE BUDGET AND MAKING
APPROPRIATIONS FOR FISCAL YEAR 2018**

RESOLUTION NO. 1018 -17

WHEREAS, the Local Government Budget Law of Colorado, C.R.S. § 29-1-101, *et seq.*, requires that the Brighton Urban Renewal Authority ("BURA" adopt a budget for fiscal year 2018; and

WHEREAS, on October 18, 2017, the BURA Board of Commissioners held a properly-noticed public hearing on the budget and appropriations for fiscal year 2018, and interested taxpayers were given an opportunity to register objections.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Brighton Urban Renewal Authority as follows:

Section 1. The BURA budget for fiscal year 2018, attached hereto as **Exhibit A** and incorporated herein by this reference, is hereby approved and adopted.

Section 2. The appropriations to the various funds, offices, departments, commissions, boards, and other spending agencies for fiscal year 2018 are hereby approved in the amounts identified in **Exhibit A**, attached hereto and incorporated herein by this reference.

Section 3. The budget officer is hereby directed to file an original or certified copy of this Resolution with the Division of Local Government in the Department of Local Affairs.

ADOPTED this 18th day of October, 2017.

**BRIGHTON URBAN RENEWAL
AUTHORITY**

Kevin Kildow, Chair

ATTEST:

Ryan Johnson, Executive Director

EXHIBIT A
2018 BUDGET AND APPROPRIATIONS

Revenues:

Adams County Property Tax TIF	\$1,401,150
Weld County Property Tax TIF	3,240,000
Sales Tax from Pavilions and Alberta Areas	200,000
Developer Reimbursement	18,000
Sales Tax from North BURA Area	100,000
Armory Revenues	130,000
Earnings on Investments	<u>11,530</u>
Total Revenues	<u>\$5,100,680</u>
Transfers – Interfund Transfer	416,100
Use of Fund Balance	<u>329,451</u>
Total	<u><u>\$5,846,231</u></u>

Expenditures:

BURA Administration	\$ 368,119
Core BURA	143,000
Core BURA Capital Projects	160,000
Downtown Initiative	93,200
Armory Operations	354,451
North BURA operations	50,000
South BURA	20
North BURA 2	20
Debt Service	1,085,700
Reimbursements and Rebates	<u>3,125,000</u>
Total Expenditures	<u>\$5,379,510</u>
Transfers – Interfund Transfer	416,100
Source Fund Balance	<u>50,621</u>
Total	<u><u>\$5,846,231</u></u>

**BRIGHTON URBAN RENEWAL AUTHORITY
NOTICE OF PUBLIC HEARING ON THE BUDGET AND APPROPRIATIONS FOR FISCAL YEAR 2018**

NOTICE IS HEREBY GIVEN that the Board of Commissioners of the Brighton Urban Renewal Authority will hold a public hearing at Brighton City Hall, 500 South 4th Avenue, Brighton, Colorado 80601 on October 18, 2017 at 4:30 p.m. to consider adoption of a budget for fiscal year 2018 and related appropriations. Copies of such 2018 budget and appropriations have been filed in the office of the Executive Director of the Brighton Urban Renewal Authority located at Brighton City Hall, 500 South 4th Avenue, Brighton, Colorado 80601, where the same are open for public inspection. Any interested person may file any objections at any time prior to the final adoption by the Board of Commissioners.

By Order of the Board of Commissioners
Brighton Urban Renewal Authority
/s/ _____